

**April 8, 2019  
Regular Meeting**

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Halstad was duly called and held at the Halstad Telephone Company Meeting Room in said City on April 8, 2019 at 5:15 pm.

Mayor Lori DeLong called the regular meeting to order at 5:15pm.

The following council members were present: Brandon Mickelson, Veronica Dye, and Jeremy Melting

The following council members were absent: Darin Johnson

Others in attendance: Lucas Spaeth, Garry Johanson, Jon Pauna, Sheriff Thornton, Nathan Redland, Bruce Purrington, Robin Stene, Adam Camp, Todd Westcott, Heather Winkleblack (MN Dept of Public Safety)

Motion by Veronica Dye and second by Brandon Mickelson to approve the agenda as presented. Motion carried.

Councilmember Darin Johnson arrives.

Motion by Darin Johnson and second by Brandon Mickelson to approve the minutes from the regular meeting held on March 11, 2019 and special meeting held on April 2, 2019. Motion carried.

Adam Camp was present for the public forum and had a few questions regarding the upcoming improvement district and special assessment process.

Motion by Darin Johnson and second by Jeremy Melting to approve the consent agenda as presented. Motion carried. The following items were on the consent agenda:

- a. Monthly claims for March 2019
- b. General checking bank reconciliation for March 2019

Discussion ensued regarding the 2019 flood and further preparations to be made. Volunteers will be needed for levee patrol. 2 hour shifts. The National Guard is available for patrol if needed. They need 24 hour advance notice. Garry Johanson, Norman County Environmental Services Director, reminded city personnel to keep track of all costs associated with the flood fight. Heather Winkleblack, Mn Dept of Public Safety Regional Program Coordinator also presented information on eligible work/costs to be included and the county cost threshold for damage assessment at the state and federal levels.

Jeremy Hadrava, MnDOT, was present to discuss the status of the HWY 75 Reconstruction project. The revised aesthetic cost breakdown was discussed. Although included in the costs, it was determined that planters are not needed on the light poles. To save time in executing the cooperative agreement, Jeremy advised to approve the agreement as presented and the planters can be taken out later. Bid opening for the project is scheduled for April 26, 2019.

Motion by Darin Johnson to approve the aesthetic costs as presented, with planters being removed from the contract at a later date. Seconded by Veronica Dye. Motion carried.

Motion by Lori DeLong and second by Brandon Mickelson to approve the following resolution:

**RESOLUTION NO. 2019-04-08A  
RESOLUTION APPROVING MnDOT COOPERATIVE  
AGREEMENT NO. 1033215**

IT IS RESOLVED that the City of Halstad enter into MnDOT Agreement No. 1033215 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for payment by the City to the State of the City's share of the costs of the utility, lighting, aesthetics, parking lane construction, and other associated construction to be performed upon, along, and adjacent to Trunk Highway No. 75 from 605 feet south of 235th Ave to 2,582 feet north of County State Aid Highway No. 51 (1st Street) within the corporate City limits under State Project No. 5409-32 (T.H. 75=006).

IT IS FURTHER RESOLVED that the Mayor and the Clerk are authorized to execute the Agreement and any amendments to the Agreement.

Upon a roll call vote, the following voted aye: Lori DeLong, Darin Johnson, Brandon Mickelson, Veronica Dye, and Jeremy Melting. The following voted nay: none. Motion carried.

Jon Pauna, Moore Engineering, updated the council on Improvement Project No. 2019-1. Bids will be opened for the mill and overlay project on April 18, 2019 at 1:30. The safe routes to school (sidewalk) project will be bid in June through MnDOT and bids will likely be opened at the County.

Sheriff Jeremy Thornton was present to provide an update on the contract with the City. The Sheriff's Department is available to assist with certain vehicle/parking ordinances. However, the City ordinances must be entered into the State's electronic system correct codes can be utilized. The City will need to work with the City's attorney to set this up. The Sheriff's Department is always available to assist with calls regarding disturbing the peace, theft, dog bites, etc.

Discussion ensued regarding the outstanding Dental Office TIF district balance due. Now that the TIF district will not be collecting property tax revenue on the parcel, it was determined that the City should make an effort to collect the balance from the previous owner. A letter will be sent to open up discussions.

Motion by Brandon Mickelson to purchase a used street cleaner from State Surplus Services in the amount of \$1,500 with estimated shipping of \$5,000. Seconded by Darin Johnson. Motion carried.

Motion by Jeremy Melting and second by Veronica Dye to approve the following resolution:

**RESOLUTION NO. 2019-04-08B**

**RESOLUTION APPOINTING AN NMPA BOARD MEMBER TO  
NORTHERN MUNICIPAL POWER AGENCY**

BE IT RESOLVED by the City council of the City of Halstad, Minnesota, that pursuant to Section 3 of the Power Sales Agreement between Northern Municipal Power agency and the City of Halstad, that Lucas Spaeth hereby is appointed as the cities director on the NMPA Board and Darin Johnson hereby is appointed as advisor to the agency.

The appointments are for a period starting May 1, 2019 and ending April 30, 2020.

Upon a roll call vote, the following voted aye: Lori DeLong, Darin Johnson, Brandon Mickelson, Veronica Dye, and Jeremy Melting. The following voted nay: none. Motion carried.

Mayor Lori DeLong provided information on a meeting she attended with Superintendent Dr. James Hest and Principal Mary Niklaus regarding the summer recreation program to be offered by the Norman County West School District. They discussed plans in the works for both sports and educational opportunities for students this summer. However, transportation remains an issue and the District is reaching out to the City for support. Further information to be provided at a later date. No action.

Department head reports were provided for the Sunrise Apartments, Wimmer Homes, and Utilities. No action.

New bathroom at Peterson Park is coming along. Waiting on completion of electric items once ground has thawed. Also have inside framing and other work to complete.

Upcoming events: Town Hall Meeting - April 15th. Spring Clean Up - April 23rd. Pet Clinic - April 25th. City Central Park/Sugar Beet Sculpture fundraising kick-off party - April 26th.

Motion by Darin Johnson to adjourn at 7:50pm and second by Brandon Mickelson. Motion carried. The next regular meeting of the City Council will be Monday, May 13, 2019 at 5:15 pm.

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Veronica L. Dye, Clerk/Treasurer