

**ORDINANCE NO. 2  
CITY OF HALSTAD  
COUNTY OF NORMAN  
STATE OF MINNESOTA**

**AN ORDINANCE ADOPTING A SCHEDULE OF FEES AND CHARGES  
FOR VARIOUS SERVICES, LICENSES AND PERMITS  
FOR THE CITY OF HALSTAD, MINNESOTA**

Whereas, the City Council of the City of Halstad has adopted the Minnesota Basic Code as it has been amended and supplemented to be its city code and that code permits the city to adopt by ordinance a schedule of fees and charges for various services, licenses and permits,

Now Therefore, the City Council of the City of Halstad, Minnesota, ordains:

Section 1. All fees and charges in effect as of the date of the adoption of the city code for the city shall remain in effect unless otherwise modified by the provisions of this ordinance. All citations below are to various sections of the city code unless otherwise indicated.

Section 2. The following are the fees and charges for the permits, licenses and services listed below which are referenced to the section of the city code which authorizes their establishment:

The Halstad Municipal Utilities are govern by a Utilities Commission, which sets at the rates and charges under their jurisdiction. These rates are subject to change periodically upon approval of the commission.

1. The monthly charge for the collection, removal and disposal of garbage and trash from residences and businesses within the corporate limits of the city, pursuant to ' 50.08 (A), shall be on file at the Halstad Municipal Utilities (HMU).
2. The charge for reinstating utility service and the turn-on charge, pursuant to ' 50.08 (C)(3), shall be at (HMU).
3. The fee for making service connections, pursuant to ' 51.064 (D), shall be on file at (HMU)
4. The sewer service rates and charges to users of the wastewater treatment facility pursuant to ' ' 51.113 and 51.114 shall be as established by ordinance or resolution prior to the adoption of this code. If there is no pre-existing ordinance or resolution and the treatment works is primarily flow dependent and the biochemical oxygen demand (BOD), suspended solids, and other pollutant concentrations discharged by all users are approximately equal, then user charges are developed on the following volume basis: A users' charge for Operation and Maintenance per unit of time ( $C_U$ ) equals the total Operation and Maintenance Costs per unit of time ( $C_T$ ), divided by the total volume contribution from all users per unit of time ( $V_T$ ) times the volume contribution from a user per unit of time ( $V_U$ ) which can be expressed in the formula:  $C_U = C_T / [V_T (V_U)]$ . This volume basis formula can only be used if there are no quantity discounts to large volume users. If the volume contributed is not measured in this city and the water charge is based on a constant cost per unit of consumption, then the sewer user charge can be established based on a percentage of the charge for water usage. Sewer rates and charges may be changed by amendment to this ordinance from time to time pursuant to ' ' 51.113 (D) and 51.114. Rates on file at the Halstad Municipal Utilities.

**-THE FOLLOWING CHARGES FROM NUMBERS 5 – 21 ARE ON FILE AT THE HALSTAD MUNICIPAL UTILITIES**

5. The connection fee pursuant to ' ' 51.113 and 51.114 shall be.

6. The turn-on charge for sewer service, pursuant to ' 51.117 (C), shall be \_\_\_\_\_.
7. The charge for not connecting to the municipal water system when it becomes available pursuant to ' 52.06 (B) shall be \_\_\_\_\_ .
8. The fee for a permit for the installation of an air conditioning system to the public water system pursuant to ' 52.07 (B) shall be \_\_\_\_\_.
9. The rental charge for each day for use of a fire hydrant pursuant to ' 52.08 (A)(4) shall be \_\_\_\_\_.  
The fee for each 1,000 gallons of water used from a fire hydrant pursuant to ' 52.08 (A)(4) shall be \_\_\_\_\_.
10. The fee which must be paid before water service may be turned on pursuant to ' 52.27 (D) shall be \_\_\_\_\_.
11. The fee for the disconnection permit pursuant to ' 52.29 shall be \_\_\_\_\_.
12. The fee for the permit to connect to the existing water service leads pursuant to ' 52.33 (B)(1) shall be \_\_\_\_\_.
13. The connection charge to contribute to the payment of the costs of the Public Water System Facilities pursuant to ' 52.33 (B)(3) shall be \_\_\_\_\_.
14. The fee to be collected before service is recommenced pursuant to ' 52.33 (B)(4) shall be \_\_\_\_\_.
15. The charge to a person who desires to connect to the water system and service a parcel that has not been assessed for the cost of water main and lateral construction pursuant to ' 52.33 (B)(5) shall be the amount that could have been assessed against the persons property at the time the prior assessments were made.
16. The charge for water meters pursuant to ' 52.35 (A)(1) shall be \_\_\_\_\_.
17. The charge for testing a water meter pursuant to ' 52.35 (A)(4) shall be \_\_\_\_\_.
18. The schedule of rates, fees and charges for permits or services pursuant to ' 52.51 shall be \_\_\_\_\_.
19. The rate due and payable for each user for water taken from the water system pursuant to ' 52.53 (A) shall be \_\_\_\_\_.
20. The minimum rate pursuant to ' 52.53 (D), which shall begin to accrue after connection of the service pipe with the curb stop box, shall be \_\_\_\_\_.
21. The fee for license for a person, firm or corporation to engage in the business of altering, repairing, installing or constructing municipal water connections within the city who is not a master plumber pursuant to ' 52.70 (C) shall be \_\_\_\_\_.
22. The parade permit fee pursuant to ' 70.22 (D) shall be free.
23. The fee for a release permit pursuant to ' 91.01 shall be \$ 25.00.
24. The fee for dog licenses pursuant to ' 91.02 (B)(1) and (2) shall be free.
25. The fee for duplicate dog tags pursuant to ' 91.02 (B)(3) shall be free.
26. The fee for a release pursuant to ' 91.05 (C) shall be (see # 23).
27. The fee for an open burning permit pursuant to ' 92.64 (B) shall be free.

For information on Numbers (28 – 33) please call the Halstad Municipal Utilities 218-456-2128.

28. The fee for a delay penalty pursuant to ' 93.22 (C) shall be \_\_\_\_\_.
29. The fee for a permit application pursuant to ' 93.23 (B)(1) shall be \_\_\_\_\_.
30. The fee for a franchise fee pursuant to ' 93.23 (B)(4) shall be \_\_\_\_\_.
31. The fee for an excavation permit pursuant to ' 93.25 (A) shall be \_\_\_\_\_.
32. The fee for an obstruction permit pursuant to ' 93.25 (B) shall be \_\_\_\_\_.
33. The fee for a degradation fee pursuant to ' 93.26 (F) shall be \_\_\_\_\_.
34. The fee for an annual license for bowling, billiards and pool pursuant to ' 111.01 shall be free.
35. The fee for a license for circuses, carnivals, shows and other entertainment pursuant to ' 111.02 (A) shall be dealt with on an individual basis, please contact City of Halstad City Clerk.
36. The fee for a license for public entertainment or exhibitions pursuant to ' 111.04 shall be free.
37. The fee for a license as a peddler or a transient merchant pursuant to ' 113.03 (D) shall be \$ 25.00.
38. The license fee to operate a business that offers tattooing or body piercing services pursuant to ' 114.03 (A) shall be \$ 500.00.
39. The license fee pursuant to ' 115.04 shall be \$ 25.00.
40. The penalty for minors in possession of tobacco products pursuant to ' 115.99 (B)(3) shall be \$ 60.00.

PASSED BY THE CITY COUNCIL OF THE CITY OF HALSTAD, MINNESOTA THIS \_\_\_\_\_ DAY OF \_\_\_\_\_.

APPROVED: \_\_\_\_\_ MAYOR

ATTEST: \_\_\_\_\_ CITY CLERK