



Halstad Municipal Utilities Commission met 3/8/19 at 10:00 AM at the Utilities Office.

Commissioners Darin Johnson, Tom Maroney, and Lucas Spaeth- Superintendent,

Additions to agenda – None

Approval of agenda – Motion Johnson, Second Maroney, M/C

Approval of minutes – Motion Johnson, Second Maroney, M/C

Check and credit card approval – Motion Maroney, Second Johnson, to approve expenditures. M/C

Reviewed Profit & Loss Statement and Balance Sheet- Reviewed

Generation- Updated control status has not been finished should have Interstate and Eaton onsite in March

Highway 75 utility project- Spaeth reported HMU employees expected to be available for moving the Utilities necessary for the Contractor to complete the road project. HMU employees will have some switch over on the electric distribution feeders started last year.

Well Head Protection Plan- no new update

Military leave- Isaac Spaeth has joined Air Guard and will be attending Basic Training March 26- May 28. Commissioners reviewed policy and State Statute. Previously employees were granted 15 days pay according to statute and were paid the difference in military wages. Maroney motioned Johnson second to follow the 15 days and reimburse the difference in Military pay. M/C

Temporary Employee- Spaeth reported a need to have another Full Time employee available to have successful operations continue. Johnson motioned Maroney seconds Justin Nord a current part-time employee be hired fulltime with an increase in pay for the time Isaac is deployed. M/C

Phone system upgrade- HTC proposal was reviewed for a new upgraded phone system to use the fiber and Ethernet capabilities. Maroney motioned and Johnson second to accept the proposal with all buildings being Ethernet capable. M/C

Waterline freezing issues- 2 customers have reported frozen lines this last week. Arneson and Bullis both are on a run water list. Spaeth reported- poor design and deeper frost causes freezing waterlines between curbstop and the water main in the streets. Arneson recently had Vissers dig curbstop and thaw between the area. Bullis will have a temporary above ground line run between neighbor's property. Spaeth was directed to find solutions to the freezing lines. Multiple options to considering costs and water conservation.

Superintendent Report- Reported on NMPA General manager search, Spaeth had extended 2 weeks of leave scheduled for first weeks of June and will no longer be able to leave with the MNDOT 75 project. Meetings attended with NMPA, MRWA, APPA. Minnkota Annual meeting scheduled for April 5 with a members meeting and social 5:30 pm April 4th.

Other business: discussed the probabilities of spring flood. Sellin Brothers are to bring pumps and dirt moving equipment as early as next week. Conference call scheduled for Monday at 10 am.

Next Regular Meeting Date – April.

Other-
Meeting Adjourned 11:35 am
Secretary
Lucas Spaeth