

**February 11, 2019
Regular Meeting**

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Halstad was duly called and held at the Halstad Community Center (LRC) in said City on February 11, 2019 at 5:15pm.

Mayor Lori DeLong called the regular meeting to order at 5:17pm.

The following council members were present: Darin Johnson, Brandon Mickelson, Jeremy Melting, and Veronica Dye

The following council members were absent: None

Others in attendance: Lucas Spaeth, Alli Tice, Jon Pauna, Pamela Holte, various for public hearing

Motion by Jeremy Melting and second by Brandon Mickelson to approve the agenda as modified to add items 9C. Resolution 2019-02-11A and 9D Resolution 2019-02-11B. Motion carried.

Motion by Jeremy Melting and second by Brandon Mickelson to approve the minutes from the regular meeting held on January 7, 2019, special meeting held on January 17, 2019, special meeting held on January 23, 2019 and special meeting held on January 28, 2019. Motion carried.

There were no individuals present for the public forum.

Motion by Brandon Mickelson and second by Darin Johnson to approve the consent agenda as presented. Motion carried. The following items were on the consent agenda:

- a. Monthly claims for January 2019
- b. General checking bank reconciliation for January 2019
- c. Liquor license for Halstad Fire Relief Assn - March 19, 2019

Fire Department report was provided by Chief Todd Westcott. There were a total of 24 fire runs. 17 of those were mutual aid runs to surrounding areas. Should be good for equipment in 2019, besides finishing up the 2nd tanker.

Jeremy Hadrava from MnDOT could not attend the meeting, but would like another special meeting to go over some additional questions and beautification for the Hwy 75 project. No action taken.

City road resurface project was discussed. The 5th street extension is included in the MnDOT plans. Public hearing to be held at 6:00pm. No action taken.

Discussions ensued regarding the FEMA flood map appeal process. There have been no recent communication. No action taken.

Discussion ensued regarding the cafe lot / business lots and need for a commercial "free lot" program or incentives. Brandon Mickelson will bring to the EDA for their recommendation. No action taken.

No additional information was received from the interested party on the now vacant city owned parcel 28-3418000. No action taken.

Discussion ensued regarding the potential need to move the LARL library and city offices to the Valley Innovation Building (former High School). There was no new information presented and no action taken.

Mayor Lori DeLong moved to close the regular meeting at 5:57pm, seconded by Brandon Mickelson. Motion carried.

Mayor Lori DeLong called the Public Hearing on Improvement No. 2019-1 to order at 6:01pm.

Mayor DeLong provided an introduction to the public on the planned Improvement District No. 2019-1. She also introduced Jon Pauna from Moore Engineering.

Jon Pauna spoke to the public about the project scope and assessment process. The City plans to assess 40% of the project to the related parcels.

Public comments were then heard.

Mayor Lori DeLong moved to adjourn the public hearing at 6:32 pm. and re-open the regular meeting. Seconded by Veronica Dye. Motion carried.

The 2019 Norman County Sheriff Contract was discussed, with a contract amount of \$28,180.26. Which is an increase from the prior year of 4%. Veronica Dye moved to approve, second by Darin Johnson. Motion Carried.

Brandon Mickelson moved to accept a donation of \$26,000 from the Halstad Fire Relief Association Gaming Funds. Lori DeLong seconded the motion. Motion carried.

Motion by Veronica Dye and second by Jeremy Melting to approve the following resolution.

RESOLUTION 2019-02-11A

Resolution Receiving Feasibility Report and Calling Hearing on Improvement

WHEREAS, pursuant to resolution of the council adopted January 7, 2019 a report has been prepared by Moore Engineering, Inc. with reference to proposed Improvement No. 2019-1, an improvement on 1st, 2nd, 3rd, & 4th Avenues West, 2nd, 4th, & 5th Streets West, 1st, 2nd, 3rd, 4th, 5th, & 6th Avenues East, 2nd, 3rd, 4th, 5th Streets East and this report was received by the council on February 11, 2019, and

WHEREAS, the report provides information regarding whether the proposed improvement is necessary, cost-effective, and feasible; whether it should best be made as proposed or in connection with some other improvement; the estimated cost of the improvement as recommended; and a description of the methodology used to calculate individual assessments for affected parcels.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF HALSTAD, MINNESOTA:

1. The council will consider the improvement of such street in accordance with the report and the assessment of abutting property for all or a portion of the cost of the improvement pursuant to Minnesota Statutes, Chapter 429 at an estimated total cost of the improvement of \$1,010,000.
2. A public hearing shall be held on such proposed improvement on the 11th day of February, 2019, in the Halstad Community Center at 6:00 PM and the clerk shall give mailed and published notice of such hearing and improvement as required by law.

Upon a roll call vote, the following voted aye: Lori DeLong, Darin Johnson, Veronica Dye, Brandon Mickelson, and Jeremy Melting. The following voted nay: none. Motion carried.

Motion by Lori DeLong and second by Darin Johnson to approve the following resolution.

RESOLUTION 2019-02-11B

Resolution Ordering Improvement and Preparation of Plans

WHEREAS, a resolution of the city council adopted the 11th day of February, 2019, fixed a date for a council hearing on Improvement No. 2019-1, an improvement on 1st, 2nd, 3rd, & 4th Avenues West, 2nd, 4th, & 5th Streets West, 1st, 2nd, 3rd, 4th, 5th, & 6th Avenues East, 2nd, 3rd, 4th, 5th Streets East, and

WHEREAS, ten days' mailed notice and two weeks' published notice of the hearing was given, and the hearing was held thereon on the 11th day of February, 2019, at which all persons desiring to be heard were given an opportunity to be heard thereon,

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF HALSTAD, MINNESOTA:

1. Such improvement is necessary, cost-effective, and feasible as detailed in the feasibility report.
2. Such improvement is hereby ordered as proposed in the council resolution adopted 11th day of February, 2019.

3. Moore Engineering, Inc. is hereby designated as the engineer for this improvement. The engineer shall prepare plans and specifications for the making of such improvement.

4. The city council declares its official intent to reimburse itself for the costs of the improvement from the proceeds of tax exempt bonds.

Upon a roll call vote, the following voted aye: Lori DeLong, Darin Johnson, Veronica Dye, Brandon Mickelson, and Jeremy Melting. The following voted nay: none. Motion carried.

Department head reports were provided for the Sunrise Apartments, Wimmer Homes, and Utilities. No action taken.

Motion by Veronica Dye to adjourn at 7:46pm and second by Darin Johnson. Motion carried. The next regular meeting of the City Council will be Monday, March 11, 2019 at 5:15 pm.

Veronica L. Dye, Clerk/Treasurer