

**December 11, 2017
Regular Meeting**

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Halstad was duly called and held at the Halstad Telephone Company Meeting Room in said City on December 11, 2017 at 5:15 pm.

Mayor Lori DeLong called the regular meeting to order at 5:16 p.m.

The following council members were present: Veronica Dye, Brandon Mickelson, Shane Carlson, and Darin Johnson

The following council members were absent: None

Others in attendance: Lynn Monk, Bruce Purrington, Saul Garcia, Lucas Spaeth, and Lori Rufsvold

Motion by Darin Johnson and second by Brandon Mickelson to approve the agenda as modified to add item 71 under new business to approve the 2018 City criminal prosecutor. Motion carried.

Motion by Brandon Mickelson and second by Darin Johnson to approve the minutes from the regular meeting held on November 13, 2017, as amended. Motion carried.

There was no public present for the public forum.

Motion by Shane Carlson and second by Darin Johnson to approve the consent agenda as presented. Motion carried. The following items were on the consent agenda:

- a. Monthly claims for November 2017
- b. General checking bank reconciliation for November 2017

Motion was made by Shane Carlson to issue a 2018 On/Off Sale Liquor License to the Back Forty Bar & Off Sale. Brandon Mickelson seconded the motion. Motion carried.

Motion by Shane Carlson and second by Darin Johnson to approve the following resolution. Upon a roll call vote, the following voted aye: Veronica Dye, Brandon Mickelson, Lori DeLong and Darin Johnson. The following voted nay: none. Motion carried.

RESOLUTION NO. 2017-12-11A

**A RESOLUTION AUTHORIZING THE SALE OF REAL PROPERTY
IN THE CITY OF HALSTAD**

WHEREAS, the City of Halstad is the owner of real property in the City of Halstad, Norman County, Minnesota, legally described as follows:

**Lots Fourteen (14) and Fifteen (15) in Block Nineteen (19) of the Original
Townsite of the Village of Halstad, Norman County, Minnesota, according
to the plat thereof on file and of record in the office of the Register of
Deeds in and for said County and State.**

WHEREAS, **SAUL V. GARCIA and ERICA G. GARCIA**, husband and wife, desire to purchase said property from the City of Halstad, for the sum of **ONE THOUSAND AND 00/100 DOLLARS (\$1,000.00)** and other good and valuable consideration, and the City of Halstad desires to sell said property to **SAUL V. GARCIA and ERICA G. GARCIA**, husband and wife as Joint Tenants.

NOW, THEREFORE, BE IT HEREBY RESOLVED, That the City of Halstad shall enter into a Quit Claim Deed with **SAUL V. GARCIA and ERICA G. GARCIA**, husband and wife, as Joint Tenants, in which the City agrees to sell the above described real property in the City of Halstad, Norman County, Minnesota, for the sale price of **ONE THOUSAND AND 00/100 DOLLARS (\$1,000.00)** and other good and valuable consideration; and

BE IT FURTHER RESOLVED, That the Mayor and Clerk/Treasurer of the City of Halstad are authorized to execute and deliver any documents, including, but not limited to, said Quit Claim Deed, necessary to effectuate said transfer of the premises.

Lori Rufsvold, Owner of River's Edge Insurance, informed the council of the options presented on the Liability Coverage Waiver form as required by the League of Minnesota Cities Insurance Trust. Motion by Veronica Dye to waive the monetary limits on municipal tort liability established by Minnesota Statutes, Section 466.04 to the extent of the limits of the liability coverage obtained from LMCIT. Second by Lori DeLong. Motion carried.

Motion by Shane Carlson to approve the zoning application for a RV Canopy Shelter at 325 2nd Street West. Further discussion ensued. Second by Brandon Mickelson. Motion carried.

Motion by Brandon Mickelson to issue a cigarette license to the Halstad Elevator Company (Cenex) convenience store. Second by Shane Carlson. Motion carried.

Darin Johnson moved to renew the law enforcement contract with the Norman County Sheriff's department for 2018 at a cost of \$27,096.40. Second by Shane Carlson. Motion carried.

Complaint was received about the downtown apartment building owned by New North Properties, LLC at 228 2nd Ave W, Halstad, MN. The dog feces continues to be a problem on nearby properties, there are issues with trash and upkeep, and also issues regarding snow removal. Clerk Dye will send a letter to the owner.

Discussion ensued regarding snow removal procedures.

Motion was made by Veronica Dye to approve James Brue as the City Attorney to handle criminal prosecution matters during 2018 at a rate of \$4,500 per year. Second by Darin Johnson. Motion carried.

Motion by Darin Johnson to adjourn from the regular meeting for the Truth-In-Taxation meeting at 6:00pm. Second by Veronica Dye. Motion carried.

Shane Carlson moved to approve the 2018 budget as presented and set the final 2018 tax levy at \$189,187. Second by Darin Johnson. Motion carried.

Motion by Shane Carlson to adjourn the Truth-In-Taxation meeting and resume the regular meeting at 6:08pm. Second by Brandon Mickelson. Motion carried.

Regular meeting resumed at 6:08pm.

Motion by Lori DeLong and second by Darin Johnson to approve the following resolution. Upon a roll call vote, the following voted aye: Veronica Dye, Brandon Mickelson, Lori DeLong, Shane Carlson and Darin Johnson. The following voted nay: none. Motion carried.

RESOLUTION NO. 2017-12-11B

A RESOLUTION RESCINDING A PRIOR RESOLUTION AUTHORIZING THE SALE OF REAL PROPERTY IN THE CITY OF HALSTAD

WHEREAS, on November 13, 2017, the City of Halstad adopted a Resolution No. 2017-10-09B authorizing the sale of real property to Bruce Purrington with said real property being located in the City of Halstad, Norman County, Minnesota, and legally described as follows:

Lots Three (3), Four (4), and Five (5) in Block Twenty (20) of the Original Townsite of the Village of Halstad, Norman County, Minnesota, according to the plat thereof on file and of record in the office of the Register of Deeds in and for the said County and State.

WHEREAS, the Norman County Auditor/Treasurer's Office refused to accept the Quit Claim Deed and accompanying Resolution and Certification for recording due to Minn. Stat. § 282.01, subd. 1a par. (d);

NOW, THEREFORE, BE IT RESOLVED, That the City of Halstad shall hereby rescind Resolution No. 2017-10-09B.

Upon motion duly made and seconded, and upon being put to a vote, the above Resolution carried on the 11th day of December, 2017.

Motion by Darin Johnson and second by Brandon Mickelson to approve the following resolution. Upon a roll call vote, the following voted aye: Veronica Dye, Brandon Mickelson, Lori DeLong, Shane Carlson and Darin Johnson. The following voted nay: none. Motion carried.

RESOLUTION NO. 2017-12-11C

A RESOLUTION AUTHORIZING THE EXECUTION OF A SATISFACTION OF MORTGAGE IN RELATION TO PROPERTY AT 305 5TH ST E

IT IS RESOLVED by the City Council of the City of Halstad, MN that the City approves the Satisfaction of Mortgage relating to certain property legally described as:

Lot One (1), Block Five (5), Halstad East Addition to Halstad, Norman County, Minnesota

BE IT FURTHER RESOLVED, That the Mayor and City Clerk/Treasurer of the City of Halstad are authorized to execute and deliver any documents necessary to execute the Satisfaction of Mortgage as presented to the Council.

Upon motion duly made and seconded, and upon being put to a vote, the above Resolution carried on the 11th day of December, 2017.

An update on the status of the cafe was provided by Lucas Spaeth. Some cleaning needs to be done before items can be auctioned off.

The new stop signs have been installed by the high school.

Brandon Mickelson and Shane Carlson left the meeting at 7:09pm.

Department head reports were provided for the Sunrise Apartments, Wimmer Homes, and Utilities. No action taken.

Motion by Darin Johnson to adjourn at 7:30pm and second by Lori DeLong. Motion carried. The next regular meeting of the City Council will be Monday, January 8, 2018 at 5:15 pm.

Veronica L. Dye, Clerk/Treasurer