

November 9, 2015
Regular Meeting

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Halstad was duly called and held at the Halstad Telephone Company Meeting Room in said City on November 9, 2015 at 5:00 p.m.

Mayor Gotteberg presided at the meeting.

The following members were absent: Tom Maroney

Others in attendance: Adam Camp Sr., Emily Finney, Lori Rufsvold, Lori DeLong; Cynthia Julin

Shane Carlson moved to approve the agenda. Renae Horning seconded the motion. Unanimous

Minutes of the October 5, 2015 meeting were examined and approved. Motion for approval was made by Renae Horning and seconded by Veronica Dye. Unanimous

All General, Sunrise, and Wimmer Home claims for the month of October were examined. Motion for approval was made by Renae Horning and seconded by Shane Carlson. Unanimous

The general checking bank reconciliation for the month of October was reviewed. Motion for approval was made by Ron Gotteberg. Shane Carlson seconded the motion. Unanimous

Motion was made by Shane Carlson to issue an Off Sale Liquor License to Illegal Off-Sale. Renae Horning seconded the motion. Unanimous

Motion was made by Shane Carlson to issue an On/Off Sale Liquor License to the Powerhouse Lounge. Ron Gotteberg seconded the motion. Unanimous

Renae Horning moved to approve a one day liquor license application from the Halstad Fire Relief Association for the December 31, 2015. Veronica Dye seconded the motion. Unanimous

Lori Rufsvold and Emily Finney represented River's Edge Insurance Agency and their project to buy and tear down the old Tavern. This was a necessary cost to the insurance agency, as the building is in disrepair and they have concerns that the building may damage the insurance agency's building if it were to collapse. River's Edge Insurance has purchased the building and paperwork will be completed the middle of November. They hope to have the building demolished by winter. They would like financial support from the City to help with the tear down costs, as the cost is estimated to be over \$5,000. Motion was made by Ron Gotteberg to approve demolition cost assistance in the amount of \$5,000. Renae Horning seconded the motion. unanimous

Lori DeLong was present to discuss a truck parking issue on the west side of town. The residential street should not be used to park trucks and trailers. Several trucks and trailers have been parked on the street for many weeks and are damaging the road due to grease spills and gouges in the pavement. There have also been complaints from property owners about the loud noise from the trucks being worked on late at night and early in the morning and the trucks left running overnight. Motion was made by Ron Gotteberg that there will be no truck parking on city streets effective November 16, 2015. Renae Horning seconded the motion. Unanimous

The council called a closed meeting at 5:40pm to discuss a potential legal issue with the City Attorney, Cynthia Julin.

Open meeting resumed at 6:00pm.

Motion was made by Shane Carlson to give Mayor Gotteberg the authority to review and approve any legal letters issued on behalf of the City of Halstad. Ron Gotteberg seconded the motion. Unanimous

The council discussed the current state of the cafe building and possible future building development plans in that area. Veronica Dye will contact the prior interested party in the cafe to see if they have a continued interest in being the operator. If not, the building should no longer be classified as a cafe for insurance and property tax purposes. All items inside the cafe building will be kept until future plans are acquired.

Motion was made by Ron Gotteberg to approve James Brue, Norman County Attorney, as Attorney to handle criminal prosecution matters during 2016 at a rate of \$4,500 per year. Shane Carlson seconded the motion. Unanimous

Renae Horning moved to approve a contribution to the Pine to Prairie Drug Task Force in the amount of \$5,000 for the year 2016. Veronica Dye seconded the motion. Unanimous

An zoning application was received for a storage shed at 581 2nd Ave W, Lot 1. Discussion ensued regarding the current condition of the property and that some of those issues may need to be addressed before the application is approved. The property owner should attend an upcoming meeting to discuss the plans with the Council in person.

Shane Carlson introduced the following resolution:

RESOLUTION #2015-11-09
A RESOLUTION AGREEING TO MAINTAIN FACILITIES

WHEREAS: The Federal Highway Administration (FHWA) requires that states agree to operate and maintain facilities constructed with federal transportation funds for the useful life of the improvement and not change the use of right of way or property ownership acquired without prior approval from the FHWA; and

WHEREAS: Transportation Alternatives projects receive federal funding; and

WHEREAS: the Minnesota Department of Transportation (MnDOT) has determined that for projects implemented with alternative funds, this requirement should be applied to the project proposer; and

WHEREAS: The City of Halstad is the applicant for the Transportation Alternatives project identified as Norman County West Safe Route.

THEREFORE BE IT RESOLVED THAT the applicant agency hereby agrees to assume full responsibility for the operation and maintenance of property and facilities related to the aforementioned Transportation Alternatives project.

Veronica Dye seconded the motion. Ayes: 4 Nays: 0

Preliminary budget discussion ensued. Further budget discussions will be held in upcoming meetings.

Sunrise and Wimmer Home reports were provided and reviewed. No action taken.

Utilities report was provided. Ron Gotteberg moved to approve the updated wheel loader lease with Kinetic Leasing. Shane Carlson seconded the motion. Unanimous

Ron Gotteberg moved to sign the Liability Coverage Waiver Form with the League of Minnesota Cities. Veronica Dye seconded the motion. Unanimous

Ron Gotteberg moved to adjourn. Veronica Dye seconded the motion. The next regular meeting of the City Council will be December 7, 2015 at 5:00pm with the Truth in Taxation meeting to follow at 6:00pm.

Veronica L. Dye, Clerk/Treasurer