

**October 8, 2018  
Regular Meeting**

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Halstad was duly called and held at the Halstad Telephone Company Meeting Room in said City on October 8, 2018 at 5:15pm.

Mayor Lori DeLong called the regular meeting to order at 5:15 p.m.

The following council members were present: Brandon Mickelson and Veronica Dye

The following council members were absent: Shane Carlson and Darin Johnson

Others in attendance: Kim Burley, Robin Stene, Northern Dental Access Center, Lucas Spaeth, Jessica Spaeth, Jon Pauna, Emily Finney, Pam Holte, Jeremy Melting, Leslie Viker, Rita Viker

Motion by Lori DeLong and second by Brandon Mickelson to approve the agenda as presented. Motion carried.

Motion by Brandon Mickelson and second by Lori DeLong to approve the minutes from the regular meeting held on September 10, 2018. Motion carried.

There were two individuals present for the public forum:

- a. Jessica Spaeth presented a grant opportunity and letter of intent to participate in the Community Thrive Program.
- b. Kim Burley voiced concern over the unlicensed trailers and cars parked on the street by the LRC Community Center near the trailer park.

Motion by Brandon Mickelson and second by Lori DeLong to approve the consent agenda as presented. Motion carried. The following items were on the consent agenda:

- a. Monthly claims for September 2018
- b. General checking bank reconciliation for September 2018
- c. Temporary liquor license -Fire Relief Assn 11/16/2018

Tim, Erica, and Courtney from Northern Dental Access Center presented their plan for their purchase of Dr. Joy's Dental practice. They are a non-profit organization which provides dental care to patients who qualify. They are excited to be coming into the community and plan to open for business in December 2018. No action taken.

Darin Johnson arrives 5:32.

Emily Finney presented a request for the city to acquire a section of land from the Halstad Elevator for the Sugar Beet Sculpture Park. The City had previously granted permission to move forward with the project. Motion by Darin Johnson to request to trade the City owned parcel 28-3369000 (lot by Cenex) with the Halstad Elevator for the following two sections of land with exact legal description to be determined by Moore Engineering, 1) new 5th Street crossing and 2) new sculpture park proposed for the north 60 feet of the southwest corner of Highway 75 and Highway 200; with half of all legal fees to be paid from project fundraising. Second by Veronica Dye. Motion carried.

Pam Holte presented a membership agreement and fee structure for renting space at the Valley Innovation building (formerly the Norman County West High School). No action taken.

Jeremy Melting presented a business plan and request to acquire the old cafe lot (once the cafe is demolished) for future coffee/sandwich shop and a monthly market day street event/food truck/vendor fair. No action taken.

Motion by Dain Johnson to approve the 2019 KRJB advertising contract in the amount of \$1,848.85. Second by Brandon Mickelson. Motion carried.

Motion by Veronica Dye to table the zoning application for a new shed at 581 2nd Ave W #3 due to lack of information presented with the zoning application. Second by Lori DeLong. Motion carried.

Motion by Brandon Mickelson to appoint Ron Gotteberg as the Utility Commission Secretary, due to Steve Rude's resignation. Second by Veronica Dye. Motion carried.

Veronica Dye presented preliminary amounts outstanding under the TIF district. Due to Dr. Joy's Dental Clinic going out of business and a non-profit taking its place, a legal determination will need to be made on what steps are next with the TIF district. David Drown Associates has been contacted to assist the City through these steps.

Lucas Spaeth and Jon Pauna (Moore Engineering) presented updated information on the city road repaving project. Motion by Darin to obtain quotes from bonding companies. Second by Brandon Mickelson. Motion carried.

Update on levee progress was presented by Lucas Spaeth. City will have to re-submit its appeal in 80 days to FEMA on the preliminary flood map process. No action taken.

Cafe is still standing. Second quote was received from Dig Em, Inc. in the amount of \$15,500 for the cafe demolition. This is twice as much as the quote from Vissers. No action taken.

Department head reports were provided for the Sunrise Apartments, Wimmer Homes, and Utilities. No action taken.

Motion by Lori DeLong to adjourn at 8:37pm and second by Darin Johnson. Motion carried. The next regular meeting of the City Council will be Monday, November 19, 2018 at 5:15 pm.

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Veronica L. Dye, Clerk/Treasurer