

May 8, 2017
Regular Meeting

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Halstad was duly called and held at the Halstad Telephone Company Meeting Room in said City on May 8, 2017 at 5:15 pm.

Mayor Lori DeLong called the regular meeting to order at 5:15 p.m.

The following council members were present: Shane Carlson, Veronica Dye, Darin Johnson and Brandon Mickelson

Others in attendance: Lucas Spaeth, Jackie Arneson and Jessica Spaeth

Motion by Shane Carlson and second by Veronica Dye to approve the agenda with the addition of item 8G under new business regarding the purchase of a truck by the rescue squad. Motion carried.

Motion by Brandon Mickelson and second by Shane Carlson to approve the minutes from the regular meeting held on April 10, 2017. Motion carried.

Motion by Darin Johnson and second by Shane Carlson to approve the consent agenda as presented. Motion carried. The following items were on the consent agenda:

- a. Monthly claims for April 2017 (including Sunrise Apartments and Wimmer Homes)
- b. General checking bank reconciliation for April 2017

An update on the new east side warning siren was provided by Lucas. One final test on the siren is needed. An invoice from Halstad Municipal Utilities will be ready this week for their portion of the work. No action taken.

Jackie Arneson was present to discuss her zoning application for a new fence on her property at 141 3rd Ave W. Motion made by Darin Johnson to approve the zoning application, pending written approval from neighbor allowing the fence to be constructed on the property line. Second by Veronica Dye seconded the motion. Motion carried.

Veronica Dye provided an update on the Expiration of Redemption for parcel #28-3463000. The City of Halstad entered into a rehabilitation loan program agreement with the parcel owners in August of 1998. Clerk Dye and Allison Tice are still looking into whether or not this loan was satisfied. This will be tabled until further information can be obtained. No action taken.

Discussion ensued regarding the cafe lease agreement and that repayment terms are being met. No action taken.

Motion by Shane Carlson and second by Veronica Dye to adopt the General Records Retention Schedule for Minnesota Cities (July 2013). Motion carried.

Council discussion on a past offer by a resident to purchase parcel 28-3460000. The current council is interested in disposing of this parcel. Clerk Dye will contact the resident and inquire if they are still interested in the parcel. No action taken.

Jessica Spaeth presented an update on current EDA activities. The EDA has an option to purchase the digital Red River State Bank sign to replace the current community sign at the corner of highways 200 and 75. The EDA will check with MnDOT to see what the sign requirements are at this location. Jessica also provided updates on the Kayak rental project and the Frisbee golf project. There are still funds available for the EDA storefront improvement program for 2017. The EDA is working on naming the two city parks. A contest will be held to name the East side park. The West side park will be named after the donor. The City of Halstad website was updated to display 1) homes for sale, 2) lots for sale, 3) businesses for sale, and 4) employment available. We continue to see good website usage.

Motion by Shane Carlson and second by Darin Johnson to approve the zoning application for a new garage and deck at 608 3rd St E. Motion carried.

The Council discussed clean up letters which were previously sent. A special meeting will be held on May 23rd at 7:00 for further discussion and action.

A pay loader is still needed. Lucas continues to look for a used pay loader which falls within our price and hour parameters.

An updated was provided by Lucas on the Safe Routes to School grant for sidewalks. This continues to progress and we are working with the County on this project.

Motion by Darin Johnson and second by Veronica Dye to purchase a 2011 Dodge 2500 truck from Halstad Telephone Company in the amount of \$12,000. The truck will be used for the rescue squad rapid response vehicle and funds will be taken from the rescue squad equipment savings account. Motion carried.

Department head reports were provided for the Sunrise Apartments, Wimmer Homes, and Utilities. No action taken.

Motion by Brandon Mickelson to adjourn at 8:55pm and second by Shane Carlson. Motion carried. The next regular meeting of the City Council will be Monday, June 12, 2017 at 5:15 pm.

Veronica L. Dye, Clerk/Treasurer