

**January 9, 2017  
Regular Meeting**

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Halstad was duly called and held at the Halstad Telephone Company Meeting Room in said City on January 9, 2017 at 5:30 pm.

Vice-Mayor Carlson presided at the meeting.

The following members were absent: Ron Gotteberg and Tom Maroney

Others in attendance: Lori DeLong, Darin Johnson, Brandon Mickelson, Julie Linden, Tony Wolff, Lucas Spaeth and Todd Westcott

Renae Horning moved to approve the agenda. Veronica Dye seconded the motion. Unanimous

Minutes of the December 12, 2016 meeting were examined. Motion for approval was made by Renae Horning and seconded by Shane Carlson. Unanimous

All General, Sunrise, and Wimmer Home claims for the month of December were examined. Motion for approval was made by Shane Carlson and seconded by Renae Horning. Unanimous

The general checking bank reconciliation for the month of December was reviewed. Motion for approval was made by Shane Carlson. Renae Horning seconded the motion. Unanimous

Renae Horning moved to Adjourned sine die. Veronica Dye seconded the motion. Unanimous

Oath of Office

Starting at 5:40 pm, Mayor Lori DeLong presided over the meeting.

Motion was made by Shane Carlson to issue an On/Off Sale Liquor License to the Power House Lounge. Lori DeLong seconded the motion. Unanimous

A motion was made by Darin Johnson, to authorize the Mayor, Vice Mayor, and Clerk/Treasurer to be authorized check signers, debit card users, and have the authority to initiate and process electronic or wire transfers on the following Red River State Bank Accounts:

70105	General Checking
70105-50	General Savings
5338	Street Construction RRI
6736	Tax Increment Financing RRI
6613	Rescue Squad RRI
6605	Street Equipment RRI
5418	General Equipment RRI

Veronica Dye seconded the motion. Unanimous

After due consideration by the Council, a motion to accept the following appointment was made by Shane Carlson-Utilities Commission: Tom Maroney (3) Three Years, Steve Rude (1) One Year, and Darin Johnson (2) Two Years. Veronica Dye seconded the motion. Unanimous

A motion to accept the following general appointments was made by Brandon Mickelson: Vice-Mayor - Shane Carlson; Deputy Clerk - Lori DeLong; Street Commissioner - Darin Johnson; Park Commissioner - Veronica Dye; Attorney – Julin Law Office, PLLC; Newspaper – Norman County Index; Bank - Red River State Bank; Safekeeping Agent for Pledged Collateral - United Bankers' Bank; Fire Chief - Todd Westcott; Rescue President - Amy Fagerstrom; Weed Inspector - Lori DeLong; Zoning Committee - City Council; Board of Adjustment for Floodplain Ordinance - City Council; EDA - Shane Carlson and Brandon Mickelson; Fire Relief Association Directors - Lori DeLong and Veronica Dye. Veronica Dye seconded the motion. Unanimous

Motion was made by Veronica Dye to assign Darin Johnson as an alternate advisor to the Northern Municipal Power Agency; Shane Carlson and Lucas Spaeth to the Local Levee Partnership Team. Brandon Mickelson seconded the motion. Unanimous

Motion was made by Shane Carlson to authorize the Mayor and Utilities Superintendent, to be authorized signers and have the authority to initiate and process electronic or wire transfers on the following Sunrise and Wimmer Homes Red River State Bank Accounts:

8625	Sunrise Apartments Checking
449	Wimmer Homes Checking

Brandon Mickelson seconded the motion. Unanimous

A motion was made by Veronica Dye to authorize the Clerk/Treasurer (for General Government), and Allison Tice (for Sunrise and Wimmer Homes), to use Mayor's signature stamp. Shane Carlson seconded the motion. Unanimous

Discussion ensued regarding the need for a new loader as the prior loader lease program was terminated. Motion was made by Brandon Mickelson to allow a loader or tractor rental for the remainder of the winter for up to \$5,000. Shane Carlson seconded the motion. Unanimous

ZEF Energy has been in contact with the City regarding assistance available to construct an electric vehicle charging station in town. Due to their diesel emission scandal, Volkswagen would pay for the majority of the installation costs along with maintenance for 10 years. Potential locations were discussed. Further information on costs will be obtained and an exact location will be determined in an upcoming meeting.

Sunrise and Wimmer Home reports were provided and reviewed. No action taken.

Utilities report was provided. Darin Johnson made a motion to purchase new turf tires for the Allis Chalmers mower in the amount of \$1,500 each from Bitker Inc. Brandon Mickelson seconded the motion. Unanimous

Veronica Dye moved to accept a donation of \$14,000 from the Halstad Fire Relief Association Gaming Funds. Brandon Mickelson seconded the motion. Unanimous

Brandon Mickelson moved to accept the transfer of \$12,622.85 to the City of Halstad from the Halstad Fire Department certificate of deposit on December 20, 2016. The transfer was done to clean up accounts not previously recorded in the City of Halstad financial records. Darin Johnson seconded the motion. Unanimous

Todd Westcott, Fire Chief, provided the Fire Department annual update. The Fire Department had a total of 15 fire calls in 2016. The office at the fire hall will be remodeled with funds from the Halstad Fire Relief Association; no longer funds from the City general fire equipment account.

Shane Carlson moved to approve a one day liquor license application from the Halstad Fire Relief Association for August 12, 2017. Brandon Mickelson seconded the motion. Unanimous

Shane Carlson moved to approve the purchase of a new laser jet printer for the clerk/treasurer in the amount up to \$500. Lori DeLong seconded the motion. Unanimous

Veronica Dye moved to adjourn. Shane Carlson seconded the motion. Unanimous. The next regular meeting of the City Council will be February 13, 2017 at 5:15 pm.

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Veronica L. Dye, Clerk/Treasurer