

**June 12, 2017
Regular Meeting**

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Halstad was duly called and held at the Halstad Telephone Company Meeting Room in said City on June 12, 2017 at 5:15 pm.

Mayor Lori DeLong called the regular meeting to order at 5:18 p.m.

The following council members were present: Shane Carlson, Veronica Dye, Brandon Mickelson, and Darin Johnson (via telephone conference)

Others in attendance: None

Motion by Shane Carlson and second by Brandon Mickelson to approve the agenda with the addition of item 7F under new business regarding the zoning permit for a new garage at 201 2nd Ave W and 7G under new business regarding the free lot application for David and Lori Rufsvold. Motion carried.

Motion by Brandon Mickelson and second by Shane Carlson to approve the minutes from 1) the regular meeting held on May 8, 2017; 2) the special meeting held on May 23, 2017; and 3) the special meeting held on June 5, 2017. Motion carried.

Motion by Darin Johnson and second by Brandon Mickelson to approve the consent agenda as presented. Motion carried. The following items were on the consent agenda:

- a. Monthly claims for May 2017 (including Sunrise Apartments and Wimmer Homes)
- b. General checking bank reconciliation for May 2017

Lynn Monk was on the agenda regarding traffic concerns in her neighborhood. She was not present. Motion by Shane Carlson and second by Veronica Dye to table this item to next month's meeting. Motion carried.

Motion by Shane Carlson and second by Brandon Mickelson to approve the zoning application for a new office building at 105 3rd Street West. Motion carried, Veronica Dye abstained from vote.

Motion by Brandon Mickelson and second by Darin Johnson to approve the zoning application for a new fence at 557 1st Avenue West. Motion carried.

Motion by Veronica Dye to approve the following resolution:

RESOLUTION NO. 2017-06-12

**RESOLUTION APPROVING THE MASTER PARTNERSHIP CONTRACT WITH THE MINNESOTA
DEPARTMENT OF TRANSPORTATION**

Whereas, The Minnesota Department of Transportation wishes to cooperate closely with local units of government to coordinate the delivery of transportation services and maximize the efficient delivery of such services at all levels of government; and

Whereas, MnDOT and local governments are authorized by Minnesota Statutes sections 471.59, 174.02, and 161.20, to undertake collaborative efforts for the design, construction, maintenance and operation of state and local roads; and

Whereas: the parties wish to be able to respond quickly and efficiently to such opportunities for collaboration, and have determined that having the ability to write "work orders" against a master contract would provide the greatest speed and flexibility in responding to identified needs.

Therefore, be it resolved:

1. That the City of Halstad enter into a Master Partnership Contract with the Minnesota Department of Transportation, a copy of which was before the Council.
2. That the proper City officers are authorized to execute such contract, and any amendments thereto.

3. That the Halstad City Utilities Manager is authorized to negotiate work order contracts pursuant to the Master Contract, which work order contracts may provide for payment to or from MnDOT, and that the City Utilities Manager may execute such work order contracts on behalf of the City of Halstad without further approval by this Council.

Darin Johnson seconded the motion. Motion carried.

The Council reviewed the zoning application for a new garage at 201 2nd Avenue West. More information was needed in order to approve the application. Clerk Dye will send a letter to the applicant to request additional information. Motion by Veronica Dye and second by Shane Carlson to table this item to a subsequent meeting. Motion carried.

The Council reviewed the Free Lot Housing Application for David and Lori Rufsvold. The council had questions regarding how the house would look and the use for the additional 1/2 lot requested on the application. Clerk Dye will contact them to request additional information. Motion by Veronica Dye and second by Shane Carlson to table this item to a subsequent meeting. Motion carried.

Jessica Spaeth joined the meeting and presented an update on current EDA activities. The EDA received two name suggestions for the east side park. The EDA will work on obtaining additional name suggestions for future Council approval. The electronic community sign is still in the works and the EDA continues to wait for approval from the Department of Transportation. The EDA is looking to purchase banners for the light poles. Make Halstad Home Plate is scheduled for August 10th, with a location to be determined.

New information on the siren grant, cafe lease, payloader purchase, and road patching was not available. No action taken.

Department head reports were provided for the Sunrise Apartments, Wimmer Homes, and Utilities. No action taken.

Motion by Brandon Mickelson to adjourn at 6:24pm and second by Darin Johnson. Motion carried. The next regular meeting of the City Council will be Monday, July 10, 2017 at 5:15 pm.

Veronica L. Dye, Clerk/Treasurer