

**January 8, 2018
Regular Meeting**

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Halstad was duly called and held at the Halstad Telephone Company Meeting Room in said City on January 8, 2018 at 5:15 pm.

Mayor Lori DeLong called the regular meeting to order at 5:15 p.m.

The following council members were present: Veronica Dye, Brandon Mickelson, and Shane Carlson

The following council members were absent: Darin Johnson

Others in attendance: Lucas Spaeth, Jessica Spaeth, Todd Westcott, and Bruce Purrington

Motion by Lori DeLong and second by Brandon Mickelson to approve the agenda as modified to add item 7G under new business to add appointment for the Norman County EDA member and 7H under new business to discuss the Worker's Compensation deductible options. Motion carried.

Motion by Shane Carlson and second by Brandon Mickelson to approve the minutes from the regular meeting held on December 11, 2018. Motion carried.

Bruce Purrington was present for the public forum. He is still interested in purchasing the Miller property and would like to volunteer with debris removal if possible.

Motion by Shane Carlson and second by Lori DeLong to approve the consent agenda as presented. Motion carried. The following items were on the consent agenda:

- a. Monthly claims for December 2017
- b. General checking bank reconciliation for December 2017

A motion to accept the following general appointments was made by Brandon Mickelson: Vice-Mayor - Shane Carlson; Deputy Clerk - Lori DeLong; Street Commissioner - Darin Johnson; Park Commissioner - Veronica Dye; Attorney – Julin Law Office, PLLC; Newspaper – Norman County Index; Bank - Red River State Bank; Safekeeping Agent for Pledged Collateral - United Bankers' Bank; Fire Chief - Todd Westcott; Rescue President - Amy Fagerstrom; Weed Inspector - Lori DeLong; Zoning Committee - City Council; Board of Adjustment for Floodplain Ordinance - City Council. Shane Carlson seconded the motion. Unanimous.

A motion to accept the following committee appointments was made by Shane Carlson: Utility Commission - Tom Maroney President (2) two years, Steve Rude Secretary (3) three years, and Darin Johnson Member (1) one year; EDA - Shane Carlson and Brandon Mickelson; Fire Relief Association Directors - Lori DeLong and Veronica Dye. Norman County EDA - Jessica Spaeth; Veronica Dye seconded the motion. Unanimous.

Motion was made by Veronica Dye to assign Darin Johnson as an alternate advisor to the Northern Municipal Power Agency; Lori DeLong, Tom Maroney, and Lucas Spaeth to the Local Levee Partnership Team. Brandon Mickelson seconded the motion. Unanimous.

A motion was made by Shane Carlson, to authorize the Mayor, Vice Mayor, and Clerk/Treasurer to be authorized check signers, debit card users, and have the authority to initiate and process electronic or wire transfers on the following Red River State Bank Accounts:

70105	General Checking
70105-50	General Savings
5338	Street Construction RRI
6736	Tax Increment Financing RRI
6613	Rescue Squad RRI
6605	Street Equipment RRI
5418	General Equipment RRI

Lori DeLong seconded the motion. Unanimous.

Motion was made by Shane Carlson to authorize the Mayor and Utilities Superintendent, to be authorized signers and have the authority to initiate and process electronic or wire transfers on the following Sunrise and Wimmer Homes Red River State Bank Accounts:

8625	Sunrise Apartments Checking
449	Wimmer Homes Checking

Brandon Mickelson seconded the motion. Unanimous.

A motion was made by Shane Carlson to authorize the Clerk/Treasurer (for General Government), and Allison Tice (for Sunrise and Wimmer Homes), to use Mayor's signature stamp. Lori DeLong seconded the motion. Unanimous.

Motion by Brandon Mickelson to renew the worker's compensation policy with the regular premium option (no deductible). Veronica Dye seconded the motion. Unanimous.

An update on the status of the cafe was provided by Lucas Spaeth. Some cleaning still needs to be finished up before items can be auctioned off. Hope to be ready to have an auction in February.

Fire Department report was provided by Chief Todd Westcott. There were a total of 29 fire runs. 11 of those were mutual aid runs to surrounding towns.

Department head reports were provided for the Sunrise Apartments, Wimmer Homes, and Utilities. New lights are needed for the Wimmer Homes. Lucas provided an estimate of \$3,200 for new LED lights for all posts. Lori DeLong made the motion to approve. Seconded by Brandon Mickelson. Shane Carlson opposed. Ayes: 3 Nays:1 Motion passed.

Motion by Shane Carlson to adjourn at 6:30pm and second by Brandon Mickelson. Motion carried. The next regular meeting of the City Council will be Monday, February 12, 2018 at 5:15 pm.

Veronica L. Dye, Clerk/Treasurer