

March 11, 2019
Public Hearing/Regular Meeting

Pursuant to due call and notice thereof, a public hearing and regular meeting of the City Council of the City of Halstad was duly called and held at the Halstad Community Center (LRC) in said City on March 11, 2019 at 5:15pm.

Mayor Lori DeLong called the Public Hearing for Tax Abatement (Hwy 75) to order at 5:18pm.

In accordance with Minnesota Statutes 469.1812 to 469.1815, Jason Murray from David Drown Associates presented information to the council and public on the tax abatement process which pledges property tax revenue from parcels along Hwy 75 toward the City cost portion of the Hwy 75 project.

There were no comments from the public.

Mayor Lori DeLong adjourned the public hearing at 5:38pm.

Mayor Lori DeLong called the regular meeting to order at 5:45pm.

The following council members were present: Darin Johnson, Brandon Mickelson, Jeremy Melting

The following council members were absent: Veronica Dye

Others in attendance: Lucas Spaeth, Scott Sellin, David Swafford, Bruce Purrington

Motion by Brandon Mickelson and second by Darin Johnson to approve the agenda as modified to change item 8B: update the resolution No. 2019-03-11A to approving plans and specifications and ordering advertisement for bids for improvement No. 2019-01; and adding item 8F resolution 2019-03-11B resolution authorizing the conveyance of real property to Valley United Coop. Motion carried.

Motion by Darin Johnson and second by Jeremy Melting to approve the minutes from the regular meeting held on February 11, 2019 and special meeting held on February 27, 2019. Motion carried.

There were no individuals present for the public forum.

Motion by Jeremy Melting and second by Brandon Mickelson to approve the consent agenda as presented. Motion carried. The following items were on the consent agenda:

- a. Monthly claims for February 2019
- b. General checking bank reconciliation for February 2019

Jeremy Hadrava from MnDOT could not attend the meeting, but would like another special meeting to go over some additional questions and beautification for the Hwy 75 project. No action taken.

Motion by Brandon Mickelson and second by Jeremy Melting to approve the following resolution:

RESOLUTION NO. 2019-03-11A

Resolution Approving Plans and Specifications and Ordering Advertisement for Bids

WHEREAS, pursuant to a resolution passed by the council March 11, 2019, the city engineer (consulting engineer retained for the purpose) has prepared plans and specifications for Improvement No. 2019-1, an improvement on 1st, 2nd, 3rd, & 4th Avenues West, 2nd, 4th, & 5th Streets West, 1st, 2nd, 3rd, 4th, 5th, & 6th Avenues East, 2nd, 3rd, 4th, 5th Streets East and has presented such plans and specifications to the council for approval;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF HALSTAD, MINNESOTA:

1. Such plans and specifications, a copy of which is attached hereto and made a part hereof, are hereby approved.

2. The city clerk shall prepare and cause to be inserted in the official paper an advertisement for bids upon the making of such improvement under such approved plans and specifications. The advertisement shall be published for 21 days, shall specify the work to be done, shall state that bids will be received by the clerk until

1:30 p.m. on April 18, 2019, at which time they will be publicly opened in the council chambers of the city hall by the city clerk and engineer, will then be tabulated, and will be considered by the council at the next scheduled council meeting, in the council chambers of the city hall. Any bidder whose responsibility is questioned during consideration of the bid will be given an opportunity to address the council on the issue of responsibility. No bids will be considered unless sealed and filed with the clerk and accompanied by a cash deposit, cashier's check, bid bond or certified check payable to the clerk for 5 percent of the amount of such bid.

Upon a roll call vote, the following voted aye: Lori DeLong, Darin Johnson, Brandon Mickelson, and Jeremy Melting. The following voted nay: none. Motion carried.

Brief update on the City Improvement No. 2019-01 (road resurface project) was provided. No action taken.

Discussions ensued regarding the FEMA flood map appeal process. FEMA has denied the latest appeal for delaying the mapping process. No further action can be taken at this time.

Flood preparations are underway. There is currently at 50% prediction of 39.5 feet. Sellin Bros. are on site and Houston Engineering will have a plan in place on Wednesday, March 25. Dozer will be brought in tomorrow to begin adding an additional 3ft to the levy low spots. Next prediction is March 27th. Flood coordinators need to be determined and Norman County (Garry Johanson) will also be contacted. No action.

Motion by Brandon Mickelson and second by Darin Johnson to approve the following resolution:

RESOLUTION NO. 2019-03-11B

**A RESOLUTION AUTHORIZING THE CONVEYANCE OF REAL PROPERTY
IN THE CITY OF HALSTAD**

WHEREAS, the City of Halstad is the owner of real property in the City of Halstad, Norman County, Minnesota, legally described as follows:

Lots Seven (7) and Eight (8) in Block Nine (9), Original Townsite, City of Halstad, Norman County, Minnesota

WHEREAS, Valley United Co-op is the owner of real property in the City of Halstad, Norman County, Minnesota, legally described as follows:

That part of the Northeast Quarter of the Northwest Quarter in Section 30, Township 145 North, Range 48 West of the Fifth Principal Meridian in Norman County, Minnesota, described as follows:

Commencing at the northeast corner of Block 10, ORIGINAL TOWNSITE OF HALSTAD, said plat is on file and of record in the office of the Norman County Recorder, from which the east line of said Block 10 bears South 02 degrees 26 minutes 00 seconds East on an assumed bearing; thence North 87 degrees 30 minutes 00 seconds East along the southerly right of way line of Minnesota Trunk Highway No. 200 for a distance of 71.00 feet to the point of beginning; thence continuing North 87 degrees 30 Minutes 00 seconds East along said southerly right of way line for a distance of 159.00 feet to the westerly right of way line of US Highway No. 75; thence South 02 degrees 26 minutes 00 seconds East along said westerly right of way line for a distance of 60.00 feet; thence South 87 degrees 30 minutes 00 seconds West for a distance of 159.00 feet to the easterly line of a 71.00 foot wide road easement; thence North 02 degrees 26 minutes 00 seconds West along said easterly easement line for a distance of 60.00 feet to the point of beginning. The above described tract contains 9,540 square feet.

SUBJECT TO easements, restrictions and reservations of record, if any.

AND

That part of the Southeast Quarter of the Northwest Quarter in Section 30, Township 145 North, Range 48 West of the Fifth Principal Meridian in Norman County, Minnesota, described as follows:

Commencing at the northeast corner of Block 18, ORIGINAL TOWNSITE OF HALSTAD, said plat is on file and of record in the office of the Norman County Recorder, from which the east line of said Block 10 bears South 02 degrees 26 minutes 00 seconds East on an assumed bearing; thence North 86 degrees 13 minutes 39 seconds East for a distance of 50.01 feet to the point of beginning; thence continuing North 86 degrees 13 minutes 39 seconds East for a distance of 180.05 feet to the westerly right of way line of US Highway No. 75; thence North 02 degrees 26 minutes 00 seconds West along said westerly right of way line for a distance of 80.02 feet; thence South 86 degrees 13 minutes 39 seconds West for a distance of 180.05 feet to the easterly line of a 50.00 foot

wide road easement; thence South 02 degrees 26 minutes 00 seconds East along said easterly easement line for a distance of 80.02 feet to the point of beginning. The above described tract contains 14,404 square feet. SUBJECT TO easements, restrictions and reservations of record, if any.

WHEREAS, the City of Halstad and Valley United Co-op desire to exchange the above-described properties with each other for good and valuable consideration.

NOW, THEREFORE, BE IT HEREBY RESOLVED, That the City of Halstad shall enter into a Quit Claim Deed with Valley United Co-op in which the City agrees to convey the above-described real property owned by the City of Halstad to Valley United Co-op in exchange for Valley United Co-op conveying the above-described real property owned by Valley United Co-op to the City of Halstad; and

BE IT FURTHER RESOLVED, That the Mayor and City Clerk/Treasurer of the City of Halstad are authorized to execute and deliver any documents, including, but not limited to, said Quit Claim Deed, necessary to effectuate said transfer of the premises, with the agreed upon exception that said Mayor, City Clerk/Treasurer and City will not provide an abstract for the above-described real property.

Upon a roll call vote, the following voted aye: Lori DeLong, Darin Johnson, Brandon Mickelson, and Jeremy Melting. The following voted nay: none. Motion carried.

Resident Bruce Purrington was present to discuss a recent theft of 2 wagon wheel trusses from his property. He called the Norman County Sheriff's office and they never returned his call. He was concerned about the recent thefts in the area and the level of service the City receives from the Sheriff's office since the City does have a contract. Bruce was also wondering about security cameras in pedestrian areas, which is something to look into. Council will look into Bruce's concerns further.

Department head reports were provided for the Sunrise Apartments, Wimmer Homes, and Utilities.

Motion by Darin Johnson to approve completing all necessary elevator improvements at the Sunrise this fiscal year, utilizing Otis Elevator. Brandon Mickelson seconded. Motion carried.

Community Club Supper - March 26th. Spring Clean Up - April 23rd. Pet Clinic - April 25th.

Motion by Darin Johnson to adjourn at 7:04pm and second by Brandon Mickelson. Motion carried. The next regular meeting of the City Council will be Monday, April 8, 2019 at 5:15 pm.

Lori DeLong, Mayor/Deputy Clerk