

**January 7, 2019
Regular Meeting**

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Halstad was duly called and held at the Halstad Telephone Company Meeting Room in said City on January 7, 2019 at 5:15 pm.

Mayor Lori DeLong called the regular meeting to order at 5:19 p.m.

The following council members were present: Veronica Dye, Brandon Mickelson, Shane Carlson, and Darin Johnson (remotely).

The following council members were absent: None

Others in attendance: Jeremy Hadrava, Nikki Farrington, Jon Pauna, Jeremy Melting

Motion by Brandon Mickelson and second by Shane Carlson to approve the agenda as modified to add item 10H to review a proposal by Lynda Rindahl for purchase of parcel 28-3418000. Motion carried.

Motion by Shane Carlson and second by Brandon Mickelson to approve the minutes from the regular meeting held on December 10, 2018. Motion carried.

There was no public present for the public forum.

Motion by Lori DeLong and second by Brandon Mickelson to approve the consent agenda as presented. Motion carried. The following items were on the consent agenda:

- a. Monthly claims for December 2018
- b. General checking bank reconciliation for December 2018

Shane Carlson moved to adjourn sine die. Darin Johnson seconded the motion. Unanimous.

Oath of Office-Lori DeLong (Mayor), Veronica Dye (Clerk/Treasurer) and Jeremy Melting (Councilmember).

Discussion ensued with Jeremy Hadrava and Nikki Farrington regarding the City's options for beautification under the Highway 75 reconstruction project. Nikki will provide additional examples and cost estimates. Next meeting regarding this project is scheduled for January 17th, 2019 at 5:15.

Levee project updates were discussed. Contractor waiting for spring to complete work and will have meeting when spring flood predictions are available. All equipment is on site and ready in case of flood emergency.

Brandon Mickelson moved to submit the technical appeal letter and memorandum drafted by Houston Engineering to FEMA to continue the City's push to delay flood mapping due to the City's current levy certification project. Darin Johnson seconded the motion. Motion carried.

An update on the City Road improvement project was provided by Jon Pauna from Moore Engineering.

Motion by Veronica Dye and second by Jeremy Melting to approve the following resolution.

RESOLUTION NO. 2019-01-07

Alternate Resolution Ordering Preparation of Report on Improvement

WHEREAS, it is proposed to improve numerous streets within the City of Halstad and to assess the benefiting properties for all or a portion of the cost of the improvement, pursuant to Minnesota Statutes, Chapter 429,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF HALSTAD, MINNESOTA:

That the proposed improvement, called Improvement No. 2019-1 be referred to Jon Pauna (Moore Engineering, Inc.) for study and that that person is instructed to report to the council with all convenient speed advising the council in a preliminary way as to whether the proposed improvement is necessary, cost-effective, and feasible; whether it should best be made as proposed or in connection with some other improvement; the estimated cost of the improvement as recommended; and a description of the methodology used to calculate individual assessments for affected parcels.

Upon a roll call vote, the following voted aye: Lori DeLong, Darin Johnson, Veronica Dye, Brandon Mickelson, and Jeremy Melting. The following voted nay: none. Motion carried.

Motion by Veronica Dye to select Jason Murray from David Drowns Associates as the City's Financial Advisor for bonding on the 2019 road and sidewalk projects. Second by Jeremy Melting. Motion carried.

Discussion ensued regarding the old cafe lots and the need for a commercial lot program/plan prior to selling such property.

Demo of parcel 28-3418000 (428 3rd Ave W) is complete and Lynda Rindahl has submitted an offer to purchase the lot from the City for \$2,000 to build a shop. Discussion ensued regarding the plans for this lot. Since the City purchased this forfeited parcel from the County, paperwork is not yet complete and the lot has not yet been transferred to the City. Follow up at next regular meeting.

A motion to accept the following general appointments was made by Veronica Dye: Vice-Mayor - Darin Johnson; Deputy Clerk - Lori DeLong; Street Commissioner - Darin Johnson; Park Commissioner - Veronica Dye; Attorney – Julin Law Office, PLLC; Newspaper – Norman County Index; Bank - Red River State Bank; Safekeeping Agent for Pledged Collateral - United Bankers' Bank; Fire Chief - Todd Westcott; Rescue President - Amy Fagerstrom; Weed Inspector - Lori DeLong; Zoning Committee - City Council; Board of Adjustment for Floodplain Ordinance - City Council. Brandon Mickelson seconded the motion. Unanimous.

A motion to accept the following committee appointments was made by Brandon Mickelson: Utility Commission - Tom Maroney President (1) one year, Ronald Gotteberg Secretary (2) two years, and Darin Johnson Member (3) three years; EDA - Jeremy Melting and Brandon Mickelson; Fire Relief Association Directors - Lori DeLong and Veronica Dye. Jeremy Melting seconded the motion. Unanimous.

Motion was made by Veronica Dye to assign Darin Johnson as an alternate advisor to the Northern Municipal Power Agency; Lori DeLong, Tom Maroney, and Lucas Spaeth to the Local Levee Partnership Team. Brandon Mickelson seconded the motion. Unanimous.

A motion was made by Veronica Dye, to authorize the Mayor, Vice Mayor, and Clerk/Treasurer to be authorized check signers, debit card users, and have the authority to initiate and process electronic or wire transfers on the following Red River State Bank Accounts:

70105	General Checking
70105-50	General Savings
5338	Street Construction RRI
6736	Tax Increment Financing RRI
6613	Rescue Squad RRI
6605	Street Equipment RRI
5418	General Equipment RRI

Darin Johnson seconded the motion. Unanimous.

Motion was made by Brandon Mickelson to authorize the Mayor and Utilities Superintendent, to be authorized signers and have the authority to initiate and process electronic or wire transfers on the following Sunrise and Wimmer Homes Red River State Bank Accounts:

8625	Sunrise Apartments Checking
449	Wimmer Homes Checking

Veronica Dye seconded the motion. Unanimous.

A motion was made by Darin Johnson to authorize the Clerk/Treasurer (for General Government), and Allison Tice (for Sunrise and Wimmer Homes), to use Mayor's signature stamp. Jeremy Melting seconded the motion. Unanimous.

Motion by Veronica Dye to adjourn at 9:03pm and second by Brandon Mickelson. Motion carried. The next regular meeting of the City Council will be Monday, February 11, 2019 at 5:15 pm.

Veronica L. Dye, Clerk/Treasurer