

October 12, 2014 Meeting Minutes  
6:30 p.m. - Halstad LRC

**Board of Directors present:** Jessica Spaeth, Rick Leiser, Melissa Beach, Jamie Hennen, Alli Tice, John Hinkley, Kati Nelson and Crystal Hemberger. **Also present:** None.

The meeting was called to order at 6:30 p.m. by Spaeth.

### **Secretary's Report**

Motion to approve the September 9, 2014 meetings minutes by Hinkley, seconded by Leiser. Motion carried.

### **Treasurer's Report**

Motion to accept the Treasurer's report by Leiser, seconded by Tice. Motion carried.

### **Unfinished Business**

Discussion regarding Halloween event to be held Saturday, October 25<sup>th</sup>. The Halloween Committee met prior to the meeting to discuss and review events of the day. A volunteer sign-up sheet is available, and additional help is needed by outside volunteers. Beach will continue to recruit volunteers and ensure each station has enough workers. Games will include: Bean Bag Toss, Duck Pond, Fishing Game, Ring Toss, Football Throw, Minnow Races, Cake Walk, Face Painting and Pedal Pull.

EDA members were asked to donate \$5/each able for the cake walk prizes. Tice and Hemberger will pick up Little Debbie snack cakes for cake walk prizes.

Food costs for the event are as proposed below:

Meat (Halstad Living Center) \$180  
Buns (Wangler's) \$71  
Chips (from Cenex) \$112.50  
Bars (from Halstad Bakery) \$100.00  
Lemonade (Wangler's) \$20.00  
Pop \$40.00  
Candy bars (Cenex) \$65.00

Beach will make eggs for the egg drop. It was suggested we have 5 dozen eggs and charge \$5/ea. The grand prize drawing will be the donated Shooting Star Casino package. This game will help to bring in some additional income. Total profit should be in the \$290 range.

Tice will finish the posters for each game, Scholl will have them laminated at the school. Beach will work on a volunteer list, posters for concession prices and entry posters with prices.

Decorations are to be used from last year, and half of the prizes that were purchased will be saved for 2015.

Beach and Spaeth will begin setup Friday after lunch, and everyone else is asked to help out at 5pm on Friday.

Santa Day will be held December 13<sup>th</sup> this year.

The community improvement discussion was tabled.

Spaeth will contact Cam Fanfalik to discuss a long-term plan.

**New Business**

D&O Insurance was discussed and the EDA is covered under the city plan.

Spaeth stressed the need to have purchases approved by the full board prior to purchasing, including where it will be purchased, the cost and by whom. This includes supplies, advertising, and any other EDA expenses.

**Community Updates**

None shared.

The next Halstad EDA Meeting will be November 11, 2014 at 6:30 p.m. location TBD.

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| Officer (printed name & office) | Signature | Date |
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| Recording Secretary (printed name) | Signature | Date |
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