



Halstad Municipal Utilities Commission met 5/20/19 at 10:00 AM at the Utilities Office.

Commissioners Darin Johnson, Tom Maroney, Ron Gotteberg, Mayor DeLong, John Hinkley, Allison Tice, and Lucas Spaeth- Superintendent,

Additions to agenda –

Approval of agenda – Motion Johnson, Second Gotteberg, M/C

Approval of minutes – Motion Gotteberg, Second Johnson, M/C

Check and credit card approval – Motion Gotteberg, Second Maroney, to approve expenditures. M/C

Reviewed Profit & Loss Statement and Balance Sheet- Reviewed and discussed any rate increases in the future. Specifically Water and Waste Water might need minor rate increase end of 2019.

Generation- LMCIT Insurance is reviewing component failures at Generation/ Substation site. Local Adjuster visited last week and took pictures.

Highway 75 utility project- Spaeth reported bids were higher than estimates. Start date was pushed back to end of June and can go later if MNDOT reopens to second bid letting.

Office Temporary Employee- Suggestions from the Commissioners and will open position in June for training days and adjustment.

Monks Sewer line- 332 feet between main manholes in question. Service line to residential is in poor condition and will need repair. Waste water Main is in need of minor adjustment that we will work to fix.

Grocery/ Hardware store utilities- Design and bids are back if the store is built on old railroad property. Electric bid 3 phase power installed \$8000- Water and Sewer Vissers install \$7767.50. Utilities Commission approved installing utilities according to policy and land owner will pay remaining.

Future Electric Delivery- Minnkota has plans to harden the transmission and delivery points to Halstad and update substation transformer.

Land Acquisition- Purchase Agreement(PA) was presented to purchase railroad property through Norman County. Maroney motioned to sign PA for rail property from Perley to Neilsville; Seconded by Gotteberg. Utility has interest in establishing ROW along western Norman County to better serve. ATV club will be a good partner in maintaining ROW.

Waste Water Flows- Spaeth reported we will need to watch sump pumps and continue I&I improvements.

Afterhours reconnect fee- Motion Gotteberg approving to raise the fee to \$100; Seconded by Maroney.

Superintendent Report- Reported City work with roads, flood protection, and parks continues. NMPA wholesale electric services are being explored. Spaeth elected Board President of NMPA and Liaison to Minnkota Power Coop.

Other business: Maroney reminded staff to work safely and take care of properties.

Next Regular Meeting Date – June

Other-

Meeting Adjourned 12:15 PM

Secretary

Lucas Spaeth